

LAKESHORE REPEATER ASSOCIATION BY-LAWS

ARTICLE ONE

Corporation Identification

The principal office of the LAKESHORE REPEATER ASSOCIATION, INCORPORATED shall be in the State of Wisconsin and shall be the same as the address of the station trustee. The corporation, in addition, may use a post office box for association mailings.

ARTICLE TWO

Objectives

The objectives for which the Association is organized are:

1. To render a public service to governmental agencies during impending storms or severe weather, as well as to assist in disaster relief operation and other community functions as required.
2. To unite the amateur radio operators of this area for the purpose of exerting effectively a combined influence upon matters concerning amateur radio operation.
3. To promote good operating procedures and the exchange of technical information and assistance.
4. To stimulate adherence to a code of ethics, both written and understood.
5. To ensure members comply with existing FCC rules and regulations.
6. To be an influence to new amateur operators of the area in the operation of their station.
7. To promote good will and fellowship among the members.
8. To further the art of electronics and encourage prospective members to participate in the purposes of the association.

ARTICLE THREE

Membership

- A. Eligibility for membership in the association is set forth as follows: Any person is eligible for full membership provided that,
 - a) They hold a valid amateur radio operator/station license
 - b) They indicate a desire to become a member
- B. To become a member of the association a person who is eligible must furnish their name, address, call sign, email address, telephone number, signature and annual dues with a completed application form to the secretary or treasurer. Any member may resign from the association when submitting in writing or email his/her desire to do so. Any dues payment to the association are non-refundable.
- C. Eligible persons residing in the same household may be granted membership privileges on the payment of a single membership fee.
- D. Honorary Life Membership may be bestowed on any person so deemed worthy by a majority vote of the Board of Directors. Honorary Members are not subject to paying dues. Honorary Members have voting rights but may not hold an elected office.
- E. Each member shall pledge themselves to adhere to the best of his or her ability to:
 - a) All applicable FCC rules and regulations
 - b) The requirements of the By-Laws of this association
 - c) Code of ethics adopted by the association.

- F. All members shall have full voting privileges provided they are not delinquent in their “dues and assessments” as set forth in the appropriate provisions of the By-Laws. The privilege to speak on any business matter at a meeting is extended to members upon the recognition of the president.
- G. Members of the association may be expelled for violation of the By-Laws, violation of the code of ethics or for other conduct which would tend to discredit the association or amateur radio as a whole.
 - a) The board of directors shall investigate any violations of this section. The member who is alleged to have violated the section shall be afforded the right to answer to the charges before the board of directors. The board of directors shall vote on the question of expulsion. A member may only be expelled by a unanimous vote of the board of directors.
 - b) Reinstatement of an expelled member may be considered upon their written request to the board of directors six months later. The board of directors shall vote on the question of reinstatement. A member may be reinstated by a 2/3 majority vote of the board of directors.

Membership Meetings

- A. Regular meetings of the association shall be held on the last Tuesday in the months of January, April, July and October.
- B. A quorum shall consist of 10% of the members of the association as a whole.
- C. Special meetings may be called for any purpose by any officer of the association upon notice by email or association website posting to all members at least ten days in advance of said meeting. The notice shall contain an agenda of the nature of the business to be transacted. Special meetings may be held “virtually” through an electronic video and/or telephonic method may be offered at the discretion of an officer. Items requiring a membership vote at a special meeting shall be conducted via a roll call vote. Only agenda items may be transacted at special meetings.

Dues & Assessments

- A. Each member is required to pay annual dues at the time of joining the association and at the end of yearly intervals thereafter. Annual dues shall be payable on or before January 1st of each year. The monetary value of membership dues may be adjusted in accordance to association needs, providing the membership approves at a regular or a special meeting.
- B. Family members are those persons who reside in the same household as a member. All members of such household shall have membership provided they meet the other requirements for membership stated above. Memberships of all members of the same household shall have the same anniversary date. Family members pay no “dues”.

ARTICLE FOUR
Board of Directors

The elected directors of the corporation shall be:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

These elected Directors shall also be Officers of the corporation.

The elected Directors shall appoint by majority vote, two additional Directors of the corporation. They shall be:

- E. Trustee
- F. Technical Chairman

Nominations & Elections

The election of officers shall be:

- A. To be eligible for office a person must be a member in good standing and consent to be a candidate.
- B. The term of office shall be for two calendar years commencing with election in 2019.
- C. Any member desirous of election to any office shall inform the secretary in writing or by email of their intent to be a candidate for one office. This notification must be made by the close of the July membership meeting.
- D. Any member in good standing by the close of the July membership meeting may request a ballot in writing or by email from the secretary listing the candidates an elected office.
- E. Ballots must be requested by September 30th of the election year. Ballots must be received by the secretary prior to the start of the October membership meeting. Members may bring their requested ballot to the meeting to be cast or receive a ballot at the October meeting.
- F. Elections will be held during the regular October meeting and shall utilize secret ballots except in the event that only one candidate is running for a given office. The person receiving the simple majority of ballots cast for each elected office will be declared the winner.
- G. Terms of elected office will commence immediately following the election.
- H. Any member may call for a re-call election of an elected director by submitting a petition for a re-call election which is signed by 2/3 of the current membership. The petition shall be submitted to the board of directors who shall determine the validity of the signatures. The elected director(s) whom the petition addresses shall not participate in the determination of the validity. If the signatures are determined valid a special election shall be held at the next general or special meeting.

Vacancies

- A. President – The board of directors may appoint a member by simple majority to serve as president in the interim until an election shall be held at a special meeting or next regularly scheduled meeting.
- B. A vacancy in the office of vice-president, secretary, or treasurer shall be filled by a majority vote of the members present at the next regularly scheduled meeting or a special meeting called by a director of the corporation, using the procedures outlined above. The board of directors may appoint a member to serve in a vacant position in the interim until an election can be held at a special meeting or the next regularly scheduled meeting. A vacancy in the office of Trustee or Technical Chairman shall be filled by appointment of the board of directors.

Duties

The duties of the officers shall be such, as their title by general usage would indicate. Specifically:

- A. The president shall preside at all meetings. The president is an ex-officio member of all committees. He/She is the spokesman for the association at all official functions.
- B. The vice-president's duties shall be to manage the association in the absence of the president.
- C. The vice president shall have all the authority of the president when so acting in the presidential capacity. The vice president shall assist the president in all activities of the club.
- D. The secretary's duties shall be to keep the minutes of each meeting, together with the association membership roll and any other record keeping responsibilities not assigned to the treasurer. The secretary shall file all documents and reports required by any governmental agency with the exception of reports and correspondence relating to the Internal Revenue Service or the Wisconsin Department of Revenue which shall be the responsibility of the treasurer.
- E. The treasurer shall be responsible for the keeping of an accurate financial record for the association and will be held personally responsible for those funds entrusted to him/her and shall give an accounting to the association and to any audit at their request.
- F. The trustee shall ensure association repeaters and equipment are operated in compliance with coordinating authorities and with all applicable FCC rules & regulations.
- G. The technical chairman shall be charged with the duties as determined by the board of directors.
- H. All officers will, upon completion of the term of office, turn over all properties within 30 days belonging to the association to their elected successors and assist the succeeding officers to learn the necessary tasks required for good association government.
- I. The officers of the association shall also have such duties as are required of them by other provisions of the By-Laws.

Meetings

Meetings of the board of directors will be held as required or as requested by a member of the board of directors. At all association meetings the current version of Roberts Rules of Order Newley Revised and any Subsequent Revisions shall be recognized as the authority of procedures governing meetings when not in conflict with the By-Laws.

A Parliamentarian, may be appointed by the president. He/she may attend all meetings of the association and meetings of the board of directors, when requested by the president or another member of the board of directors. When requested, the Parliamentarian should give opinions and advice on parliamentary procedures. The Parliamentarian should be well versed in the current version of Roberts Rules of Order, and the By- Laws of the corporation. The person holding the appointed position of Parliamentarian shall be a voting member of the association.

ARTICLE FIVE

Committees

Committees and their Chairpersons may be appointed by the president as may be necessary. These committees will function for the association's advantage and may be dissolved upon completion of the assigned task.

ARTICLE SIX

Operations

The association may acquire and/or sell property for the purposes determined by the board of directors. Any purchase or sale of association property must have the approval of majority of the members present at a regular or special meeting. The trustee or technical director, however, shall be authorized to take such steps as are necessary to make repairs to the station equipment or any corporation property in order to keep said property fully operational and is authorized to make expenditures for that purpose provided such expenditures do not exceed the amount of \$500. In the event that emergency repairs are required and there are insufficient funds in the association budget, additional funds may be appropriated as necessary by a majority vote of the directors of the corporation.

The association may accept special donations or bequests and devices of personal and real property from public spirited persons, corporations, or organizations having a philanthropic interest in the work of the association, to provide sufficient and additional means of aid of the association or to carry out its general or special purposes. Such donations shall be spent and or utilized in accordance with the terms of the donor as agreed upon by the board of directors.

Control

Repeater control operators may be appointed by the board of directors. Polices for repeater control operators may be established by the board of directors. Standard operating procedures for control stations shall be established by a board of directors. Control station status may be terminated for cause by action of the board of directors.

The Association shall have the expressed right to establish and maintain an association station and establish operating procedures within the privileges granted by the FCC.

The American Radio Relay League Code of Ethics is adopted as the Code of Ethics of the Lakeshore Repeater Association.

ARTICLE 7
Amendments

1. These By-Laws may be amended in the following manner:
 - a. Proposed amendments shall be submitted to the board of directors not less than 30 days prior to the next membership meeting for the purpose of formatting and to ensure the proposal does not conflict with any other By-law.
 - b. The proposed amendments shall be placed on the agenda for a special or general meeting.
 - c. A 2/3 majority vote of members present at the membership meeting for the proposed amendment is required for approval.
 - d. If approved the proposed amendment becomes effective immediately.